

# Supporting children with Special Educational Needs (SEN)

## Policy Statement

We provide an environment in which all children with Special Educational Needs (SEN) are supported to reach their full potential.

- We adhere to the Special Educational Needs and Disability Code of Practice (2014).
- We have in place a clear approach for identifying, responding to and meeting children's SEN.
- We support and involve parents (and where relevant children), by actively listening to, and acting on their wishes and concerns.
- We work in partnership with the Local Authority and other external agencies to ensure the best outcomes for children with SEN and their families.
- We regularly monitor and review our policy, practice and provision and make adjustments as necessary.

## Procedures

- We designate a practitioner to be the Special Educational Needs Co-ordinator (SENCo) and give his/her name to parents. The nursery SENCo is Jade Shafi.
- The SENCo works closely with the Nursery Manager and other colleagues with responsibility for the day to day implementation of this policy.
- We ensure that the provision for the children with SEN is the responsibility of all practitioners within the nursery.
- We ensure that our inclusive admission practice provides quality of access and opportunity.
- We provide a broad, balanced and differentiated curriculum for all children.
- We provide SEN support to ensure early identification for children with SEN.
- We use the graduated approach system (assess, plan, do and review) applied in increasing detail and frequency to ensure that children progress.
- We ensure that parents are involved at all stages of assessment, planning, provision and review of their children's education including all decision making processes.
- Where appropriate, we take into consideration children's views and wishes in decisions being made about them, relevant to their level of understanding.
- We provide parents with information on local sources of support and advice e.g. Local Offer, Information, Advice and Support Service.
- We liaise and work with other external agencies to help improve outcomes for children with SEN.

- We have systems in place for referring children for further assessment e.g. Common Assessment Framework/Early Help Assessment and Education, Health and Care (EHC) assessment.
- We provide resources (human and financial) to implement this policy.
- We ensure that all our practitioners are aware of this policy and the procedures for identifying, assessing and making provision for children with SEN. We provide in-service training for practitioners and volunteers.
- We raise awareness of our special education provision via our website and or promotional materials.
- We ensure the effectiveness of our SEN provision by collecting information from a range of sources e.g. action plan reviews, staff and management meetings, parental and external agency's views, inspections and complaints. This information is collated, evaluated and reviewed annually.
- We provide a complaints procedure.
- We monitor and review this policy annually.



a place where children grow